



## WHS Statement on Work Health and Safety

ASLA believes that the promotion of a safe working and learning environment for its members is an important part of its responsibilities.

ASLA is committed to:

- Promoting dignity and respect and taking action to prevent and respond to bullying in its meetings and professional learning activities
- Allowing opportunities for meaningful consultation on work health and safety (WHS) issues
- Reporting of incidents in accordance with statutory and regulatory obligations and internal policy requirements so that action can be taken to manage the incident, prevent further incidents, and provide support where required

ASLA Members:

- All ASLA members have a responsibility for health and safety under the Work Health and Safety Act 2011. This includes:
- Taking reasonable care for the health and safety of themselves and those under their supervision, and take reasonable care that their acts or omissions do not adversely affect the health and safety of others
- Reporting health and safety issues and participate in consultation in work health and safety matters affecting them

Professional Learning Venues

When considering venues for providing professional learning activities the following considerations are taken:

- All participants need to follow local procedures in relation to work health and safety.
- Effective emergency response plans and procedures are in place which include the provision of first aid and actions to support the resumption of normal operations
- Appropriate systems are in place, responsibilities appropriately defined and managers and supervisors receive the training and resources they need to carry
- WHS incidents are reported and investigated to ascertain the circumstances

leading up to the incident, and appropriate action is taken to prevent further incidents from occurring

### **Monitoring and Complaints:**

The ASLA Board is responsible for monitoring and evaluating the implementation and effectiveness of this Statement, including the incorporation of any changes to legislation and standards on an annual basis. This Statement will be reviewed annually in accordance with the Annual General Meeting.

If you wish to make a complaint about ASLA Work, Health and Safety you may do so by providing your written complaint by email, letter, or by personal delivery or you may also make a complaint verbally to any of our Board members.

### **Contact details:**

Australian School Library Association  
PO Box 513, Winston Hills NSW 2153, Australia

**Phone number:** 0439 358 607

Email: [asla@asla.org.au](mailto:asla@asla.org.au)      Facebook: @ASLAOnline      Twitter: @aslanational

Adopted: August 2016

Revision of Policy: August 2017

Revision of Policy May 2018