

## eNEWSLETTER ADVERTISING INVOICE

Date:

Invoice number:

**THIS FORM IS A TAX INVOICE ABN 13 949 313 604 — Australian School Library Association**

Please complete this form and email with payment to: [asla@asla.org.au](mailto:asla@asla.org.au)

A confirmation email will be sent upon receipt of this form and payment.

### CONTACT DETAILS

Name:		Position:	
Company name:		Address:	
Email address:			
Telephone:	State:	Postcode:	
Mobile:	Company website:		

### eNEWSLETTER PACKAGE

Please confirm our e-Newsletter advertising requirements as follows:

No.	Type	Month/s	Description	Cost	Total
	Short article		2–3 lines including an image	\$50 + GST	
	Longer article		6–10 lines including an image	\$100 + GST	

### PAYMENT DETAILS

Credit card  EFT  Cheque

#### Credit card

Please charge \$\_\_\_\_\_ to my:  MasterCard  Visa

Credit card number:

Cardholder's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Expiry date:   /   Verification code (3-digit card verification value):

#### Electronic funds transfer (EFT)

Bank: Commonwealth Bank of Australia  
Account name: Australian School Library Association  
BSB: 062 922 Account number: 10011629  
Reference: Your name/eNewsletter issue

#### Cheque

I enclose a cheque for \$\_\_\_\_\_.  
Cheques should be made payable and non-negotiable to:  
Australian School Library Association  
PO Box 165, Wentworth Falls, NSW 2782

#### Cancellation policy

All cancellations or alterations to advertising must be made in writing to the ASLA Administrative Officer at [asla@asla.org.au](mailto:asla@asla.org.au) for consideration. Refunds are at the discretion of the ASLA Board.

I understand and accept the conditions of the cancellation policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_